

potvin
KITCHENS & CABINETRY

CLIENT GUIDE

DESIGN AND CONSULTATION GUIDE

From First Consultation to Final Quotation

Thank you for considering Potvin Kitchens & Cabinetry for your project. We're excited to help bring your vision to life.

This guide outlines what you can expect throughout the design and consultation process, from your first meeting with our team to your final quotation and production-ready plans. Our goal is to make your experience enjoyable, transparent, and stress-free while ensuring every detail is thoughtfully considered.

1. Design Consultation & Quoting

Free Design Consultation

Every project begins with a complimentary consultation with one of our experienced designers. During this process, we'll take the time to understand your lifestyle, design preferences, functional needs, and budget so we can create a space tailored specifically to you.

Your complimentary consultation includes:

- An initial meeting to discuss your vision, goals, and project requirements.
- Review of your space and development of a customized cabinet layout.
- Up to 4 hours of dedicated design time to create and refine your concept.
- One detailed project quotation.

Our designers will work efficiently to maximize the time included and will always communicate with you if additional design time may be beneficial for your project.

Please note: Most projects are completed within the complimentary design allowance. If additional design work is requested beyond the included 4 hours, a design fee of $135/hour may apply. Your designer will discuss this with you beforehand so there are no surprises.

Design Revisions

We understand that a great design is a process, and it's natural for ideas to evolve as you see your plans come together.

To help fine-tune your project, we include up to two rounds of client-requested revisions at no additional charge after the initial drawings have been prepared.

Included revisions may include:

- Layout refinements
- Style adjustments
- Material or feature selections
- Other reasonable design modifications

If additional revisions or substantial redesign work is requested after the included revision rounds, a design fee may apply. Whenever possible, your designer will discuss any potential charges with you in advance and help find the most efficient path forward.

Pricing & Quotation Timeline

Once your design has been finalized and all required information has been received, our team will prepare a detailed quotation for your project.

Typical timelines are:

- Standard projects: approximately 2 weeks
- Larger or more complex projects: may require additional time

Quotation timelines begin once all required specifications have been submitted to your designer.

Helpful Tip: Providing appliance and fixture information as early as possible helps us prepare your quotation more efficiently and keeps your project moving forward.

Required Specifications to Start Production

To ensure your cabinetry fits beautifully and functions exactly as intended, we'll need to confirm a few key details before production can begin.

These include:

- Cabinet selections (style, finishes, colours, hardware, etc.)
- Appliance specifications (make, model, dimensions)
- Sink specifications
- Faucet specifications
- Hood fan/range hood specifications
- Built-in appliance specifications
- Confirmed plumbing, electrical, and mechanical rough-in locations

Gathering these details in advance helps our team verify measurements, ensure compatibility, and avoid unexpected issues during installation.

Please note: Production can begin once all required specifications have been received and approved. Any outstanding information may impact the production schedule and installation timeline.